



# SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

**FOR THE FOUR MONTH PERIOD 1 AUGUST 2022 - 30 NOVEMBER 2022**

This Forward Plan sets out the details of the key decisions which the Cabinet, individual Cabinet Members or Officers expect to take during the next four month period. The Plan is rolled forward every month and is available to the public at least 28 days before the beginning of each month.

A Key Decision is defined in the Council's Constitution as:

1. any Executive decision that is not in the Annual Revenue Budget and Capital Programme approved by the Council and which requires a gross budget expenditure, saving or virement of more than £100,000 or more than 2% of a Departmental budget, whichever is the greater;
2. any Executive decision where the outcome will have a significant impact on a significant number of people living or working in two or more Wards

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each Key Decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision may not be taken, unless:

- it is published in the Forward Plan;
- 5 clear days have lapsed since the publication of the Forward Plan; and
- if the decision is to be taken at a meeting of the Cabinet, 5 clear days notice of the meeting has been given.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in the Forward Plan in accordance with Rule 26 (General Exception) and Rule 28 (Special Urgency) of the Access to Information Procedure Rules.

Copies of the following documents may be inspected at the Town Hall, Oriel Road, Bootle L20 7AE or accessed from the Council's website: [www.sefton.gov.uk](http://www.sefton.gov.uk)

- Council Constitution
- Forward Plan
- Reports on the Key Decisions to be taken
- Other documents relating to the proposed decision may be submitted to the decision making meeting and these too will be made available by the contact officer named in the Plan
- The minutes for each Key Decision, which will normally be published within 5 working days after having been made

Some reports to be considered by the Cabinet/Council may contain exempt information and will not be made available to the public. The specific reasons (Paragraph No(s)) why such reports are exempt are detailed in the Plan and the Paragraph No(s) and descriptions are set out below:-

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime
8. Information falling within paragraph 3 above is not exempt information by virtue of that paragraph if it is required to be registered under—
  - (a) the Companies Act 1985;
  - (b) the Friendly Societies Act 1974;
  - (c) the Friendly Societies Act 1992;
  - (d) the Industrial and Provident Societies Acts 1965 to 1978;
  - (e) the Building Societies Act 1986; or
  - (f) the Charities Act 1993.
9. Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992
10. Information which—
  - (a) falls within any of paragraphs 1 to 7 above; and
  - (b) is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Members of the public are welcome to attend meetings of the Cabinet and Council which are held at the Town Hall, Oriel Road, Bootle or the Town Hall, Lord Street, Southport. The dates and times of the meetings are published on [www.sefton.gov.uk](http://www.sefton.gov.uk) or you may contact the Democratic Services Section on telephone number 0151 934 2068.

**NOTE:**

*For ease of identification, items listed within the document for the first time will appear shaded.*

**Dwayne Johnson**  
**Chief Executive**

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Summerhill Primary School - S106 Contributions and Proposal for Expansion	Marie Stevenson marie.stevenson@sefton.gov.uk Tel: 0151 934 3427	8
Education Excellence Strategy for Sefton 2021-2025	Nicola Robson nicola.robson@sefton.gov.uk	9
Emergency Temporary Accommodation Project	Allan Glennon allan.glennon@sefton.gov.uk	10
Sefton Economic Strategy 2022/23	Mike Mullin mike.mullin@sefton.gov.uk Tel: 0151 934 3442	11
Housing Strategy 2022 -2027	Alistair Malpas alistair.malpas@sefton.gov.uk	12
Marine Lake Event Centre	Mark Catherall mark.catherall@sefton.gov.uk Tel: 0151 934 2315	13
Financial Management 2022/23 to 2024/25 and Framework for Change 2020 - Revenue and Capital Budget Update 2022/23 – September Update	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106	14
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Framework for Change 2020 - Revenue and Capital Budget Update 2022/23 – November Update		
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## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Sefton Carers Centre</b> Seek approval to implement a 2 year contract whilst we undertake a full service review.			
Decision Maker	Cabinet			
Decision Expected	1 Sep 2022			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Adult Social Care			
Persons/Organisations to be Consulted	Procurement, Legal, Finance, Adult Social Care, Children's Social Care, Communities, Clinical Commissioning Groups, Service Provider.			
Method(s) of Consultation	Stakeholder meetings via Microsoft Teams and communication via email.			
List of Background Documents to be Considered by Decision-maker	Sefton Carers Centre			
Contact Officer(s) details	Angela Clintworth <a href="mailto:angela.clintworth@sefton.gov.uk">angela.clintworth@sefton.gov.uk</a>			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Integrated Employment Service</b> To seek approval to procure an integrated employment service.			
Decision Maker	Cabinet			
Decision Expected	1 Sep 2022			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Adult Social Care			
Persons/Organisations to be Consulted	Procurement, Legal, Adult Social Care, Inward Investment & Employment, Clinical Commissioning Groups.			
Method(s) of Consultation	Stakeholder Meetings and via email.			
List of Background Documents to be Considered by Decision-maker	Integrated Employment Service			
Contact Officer(s) details	Angela Clintworth <a href="mailto:angela.clintworth@sefton.gov.uk">angela.clintworth@sefton.gov.uk</a>			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Allocation of Supplemental Substance Misuse Treatment &amp; Recovery Grant</b> To seek approval of the allocation of the Supplemental Substance Misuse Treatment & Recovery Grant			
Decision Maker	Cabinet			
Decision Expected	1 Sep 2022			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Adult Social Care			
Persons/Organisations to be Consulted	Cabinet Member Health & Wellbeing; Executive Director – People; Executive Director - Corporate Resources & Customer Services			
Method(s) of Consultation	Meetings and Emails			
List of Background Documents to be Considered by Decision-maker	Allocation of Supplemental Substance Misuse Treatment & Recovery Grant			
Contact Officer(s) details	Julie Tierney julie.tierney@sefton.gov.uk			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Summerhill Primary School - S106 Contributions and Proposal for Expansion</b> Cabinet is requested to approve the publication of the statutory proposal to enlarge the premises of the school. Council is requested to approve the expenditure of the S106 contributions on this project.			
Decision Maker	Cabinet  Council			
Decision Expected	1 Sep 2022  Decision due date for Cabinet changed from 28/07/2022 to 01/09/2022. Reason: work is still being undertaken on the finance options of the proposal			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	Park; Sudell			
Scrutiny Committee Area	Children's Services and Safeguarding			
Persons/Organisations to be Consulted	Governors, Staff, Parents of pupils at the school, Head teachers of Sefton schools.			
Method(s) of Consultation	Extensive public consultation was carried out as part of Sefton's Local Plan. More recent consultation has also been carried out by letter.			
List of Background Documents to be Considered by Decision-maker	Summerhill Primary School - S106 contributions and proposal for expansion			
Contact Officer(s) details	Marie Stevenson marie.stevenson@sefton.gov.uk Tel: 0151 934 3427			



## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Education Excellence Strategy for Sefton 2021-2025</b> The strategy sets out how all children and young people in Sefton will receive an education, which enables them to reach their individual potential, have a clear pathway to further education, employment and engage positively with others in their community. The strategy demonstrates the Council's role in system leadership, facilitating school leaders to lead school improvement and school to school support and sets out the clear priorities which will address the key themes and measure the progress towards the key actions.			
Decision Maker	Cabinet			
Decision Expected	6 Oct 2022 Decision due date for Cabinet changed from 28/07/2022 to 06/10/2022. Reason: in order to extend consultation and obtain further information			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Children's Services and Safeguarding			
Persons/Organisations to be Consulted	Parents and carers; children and young people; school governing bodies; and key stake holder groups.			
Method(s) of Consultation	online survey; face to face small group meetings; easy read surveys; creative consultation activities; meetings; presentations; emails			
List of Background Documents to be Considered by Decision-maker	Education Excellence Strategy for Sefton 2021-2025			
Contact Officer(s) details	Nicola Robson nicola.robson@sefton.gov.uk			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Emergency Temporary Accommodation Project</b> To seek approval of the Emergency Temporary Accommodation Project business case.			
Decision Maker	Cabinet			
Decision Expected	6 Oct 2022 Decision due date for Cabinet changed from 28/07/2022 to 06/10/2022. Reason: Work on the Full Business Case continues to progress			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Council Officers			
Method(s) of Consultation	Meetings; Emails			
List of Background Documents to be Considered by Decision-maker	Emergency Temporary Accommodation Project			
Contact Officer(s) details	Allan Glennon <a href="mailto:allan.glennon@sefton.gov.uk">allan.glennon@sefton.gov.uk</a>			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Sefton Economic Strategy 2022/23</b> To seek approval for the final Sefton Economic Strategy 2022 and it's public launch			
Decision Maker	Cabinet			
Decision Expected	1 Sep 2022			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Senior Leadership Board/ Head of Economic Growth & Housing/Cabinet Member Regeneration & Skills/Businesses/investors/developers/residents/community groups/Voluntary sector/LCR Combined Authority/LEP/LCR local authorities/ Business networks and associations/Southport BID			
Method(s) of Consultation	Consultation 15 July-12th August following 15th July Public Engagement panel presentation			
List of Background Documents to be Considered by Decision-maker	Sefton Economic Strategy 2022/23			
Contact Officer(s) details	Mike Mullin mike.mullin@sefton.gov.uk Tel: 0151 934 3442			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Housing Strategy 2022 -2027</b> Seek approval for refreshed Housing Strategy for Sefton			
Decision Maker	Cabinet			
Decision Expected	1 Sep 2022 Decision due date for Cabinet changed from 28/07/2022 to 01/09/2022. Reason: to enable further consultations on the Strategy, and their evaluation, to be undertaken			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Housing Strategy Consultees include all members of the public and residents of Sefton with an interest in housing and the provision of housing services. Other key stakeholders will be those external organisations who will be working in partnership with the Council to deliver, own and manage new or existing housing as well as providing housing services. Specific consultees include: Cabinet Member -Communities and Housing, Adult Social Care, Public Health Assets and Property, Planning Policy, Regeneration and all Registered Providers of Affordable Housing (Housing Associations) operating in Sefton.			
Method(s) of Consultation	Emails, direct meetings and briefings			
List of Background Documents to be Considered by Decision-maker	Housing Strategy 2022 -2027			
Contact Officer(s) details	Alistair Malpas alistair.malpas@sefton.gov.uk			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Marine Lake Event Centre</b> Report final capital sum for preferred option and any revenue implications.			
Decision Maker	Cabinet  Council			
Decision Expected	1 Sep 2022  15 Sep 2022			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Fully exempt (Part 3)			
Wards Affected	Cambridge; Dukes			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	ELT, Cabinet, Officers and general public as above.			
Method(s) of Consultation	Large consultation process via The Town Deal process and planning application.			
List of Background Documents to be Considered by Decision-maker	Marine Lake Event Centre			
Contact Officer(s) details	Mark Catherall mark.catherall@sefton.gov.uk Tel: 0151 934 2315			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Financial Management 2022/23 to 2024/25 and Framework for Change 2020 - Revenue and Capital Budget Update 2022/23 – September Update</b> Financial updates and Policy decisions relating to the Council’s Framework for Change 2020, including the monthly Revenue and Capital budget monitoring reports			
Decision Maker	Cabinet			
Decision Expected	1 Sep 2022			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	Cabinet, Chief Executive, Strategic Leadership Board, Trade Unions, Staff and relevant organisations as appropriate			
Method(s) of Consultation	Individual budget saving options / amendments to the budget will be subject to consultation – internal and external to the Council (as appropriate).			
List of Background Documents to be Considered by Decision-maker	Financial Management 2022/23 to 2024/25 and Framework for Change 2020 - Revenue and Capital Budget Update 2022/23 – September Update			
Contact Officer(s) details	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Land at Holgate Thornton</b> To seek approval to the terms and conditions provisionally agreed for the sale of the Council's freehold interest in the land for housing development			
Decision Maker	Cabinet			
Decision Expected	1 Sep 2022 Decision due date for Cabinet changed from 26/05/2022 to 01/09/2022. Reason: The off-site costs for the site allowed for in the Option Agreement have not yet been provided by the purchaser Company.			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Fully exempt (Part 3)			
Wards Affected	Park			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	Councillors			
Method(s) of Consultation	Previous reports submitted for Asset Disposal and subsequent updates.			
List of Background Documents to be Considered by Decision-maker	Land at Holgate Thornton			
Contact Officer(s) details	Andy Bond andy.bond@sefton.gov.uk Tel: 0151 934 3247			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Pendle Drive Litherland</b> To seek approval to the principal terms provisionally agreed subject to the receipt of planning permission for the sale of the Council's freehold interest in land and buildings at Pendle Drive in Litherland			
Decision Maker	Cabinet			
Decision Expected	1 Sep 2022 Decision due date for Cabinet changed from 23/06/2022 to 01/09/2022. Reason: Negotiations are continuing on the final Heads of Terms for the sale of the site			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Part exempt (Part 3)			
Wards Affected	St. Oswald			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	Officers			
Method(s) of Consultation	Meetings and e-mails			
List of Background Documents to be Considered by Decision-maker	Pendle Drive Litherland			
Contact Officer(s) details	Andy Bond andy.bond@sefton.gov.uk Tel: 0151 934 3247			



## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Financial Management 2022/23 to 2024/25 and Framework for Change 2020 - Revenue and Capital Budget Update 2022/23 – October Update</b> Financial updates and Policy decisions relating to the Council's Framework for Change 2020, including the monthly Revenue and Capital budget monitoring reports			
Decision Maker	Cabinet			
Decision Expected	6 Oct 2022			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	Cabinet, Chief Executive, Strategic Leadership Board, Trade Unions, Staff and relevant organisations as appropriate			
Method(s) of Consultation	Individual budget saving options / amendments to the budget will be subject to consultation – internal and external to the Council (as appropriate).			
List of Background Documents to be Considered by Decision-maker	Financial Management 2022/23 to 2024/25 and Framework for Change 2020 - Revenue and Capital Budget Update 2022/23 – October Update			
Contact Officer(s) details	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Sale of Ainsdale ATC and the Meadows Ainsdale</b> Seek Cabinet approval to the terms and conditions for the disposal of the premises			
Decision Maker	Cabinet			
Decision Expected	6 Oct 2022			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Part exempt (Part 3)			
Wards Affected	Ainsdale			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	Councillors as part of the above			
Method(s) of Consultation	Updates on disposal previously reported to Cabinet			
List of Background Documents to be Considered by Decision-maker	Sale of Ainsdale ATC and the Meadows Ainsdale			
Contact Officer(s) details	Andy Bond andy.bond@sefton.gov.uk Tel: 0151 934 3247			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Financial Management 2022/23 to 2024/25 and Framework for Change 2020 - Revenue and Capital Budget Update 2022/23 – November Update</b> Financial updates and Policy decisions relating to the Council's Framework for Change 2020, including the monthly Revenue and Capital budget monitoring reports			
Decision Maker	Cabinet			
Decision Expected	3 Nov 2022			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	Cabinet, Chief Executive, Strategic Leadership Board, Trade Unions, Staff and relevant organisations as appropriate			
Method(s) of Consultation	Individual budget saving options / amendments to the budget will be subject to consultation – internal and external to the Council (as appropriate).			
List of Background Documents to be Considered by Decision-maker	Financial Management 2022/23 to 2024/25 and Framework for Change 2020 - Revenue and Capital Budget Update 2022/23 – November Update			
Contact Officer(s) details	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106			